



College Office of Graduate Affairs (COGA)

Graduate Academic Advisor

How I can help:

Enrollment

- Issue permission numbers
- Answer questions about which courses count for graduate credit
- Help you understand program and enrollment requirements

GTA/GRA/GA Employment

- Submit departmental employment paperwork
- Provide information about benefits, evaluations and enrollment requirements

Petitions

- Help you fill out leave of absence, policy exception, and schedule change forms plus any other petition that goes through COGA or the Office of Graduate Studies

Exams

- Schedule exams (thesis, oral comps, dissertation prospectus, dissertation defense) on your behalf
- Communicate graduation requirements and deadlines

Resources

- Help you navigate the departmental website and handbook
- Inform you of campus professional development opportunities
- Answer questions about offices and centers on campus and in the community

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